## **Dental Assistant Syllabus**

**Instructor: TBD** 

Class Days & Hours: TBD

<u>\*You must attend class, if at all possible.</u> However if you are unable to, a recording will be uploaded following the live class. As part of your apprenticeship, you must listen to it if you miss class.

## General Information:

Textbook: NONE all materials and classwork are online with Penn Foster. Set up will be done after orientation

Training will be held once a week for a period of XXXX weeks—1-hour live or recorded session with homework each week.

## **COURSE SCHEDULE**

## **Cohort:**

| Week | Date   | Chapter Name  |  |
|------|--------|---|--|
| 1    | Week 1 | Orientation   |  |
| 2    | Week 2 | Starting Your Program<br>Become familiar with Penn Foster                                       |  |
| 3    | Week 3 | Dental History and Careers,<br>Dental Team and Office,<br>Introduction to Dental Assistant Exam |  |
| 4    | Week 4 | Continue from Week 3  |  |
| 5    | Week 5 | Dental Terminology and Anatomy  |  |
| 6    | Week 6 | Continue Week 5   |  |
| 7    | Week 7 | Cavity Classification and Charting  |  |
| 8    | Week 8 | Continue Week 7   |  |
| 9    | Week 9 | Preventative Dentistry and Nutrition  |  |

| 10 | Week 10 | Continue Week 9   |
|----|---------|---|
| 11 | Week 11 | Dental Law and Ethics   |
| 12 | Week 12 | Continue Week 11  |
| 13 | Week 13 | Dental Operatory  |
| 14 | Week 14 | Continue Week 13  |
| 15 | Week 15 | Disease Transmission, Pathology, and Dental Emergencies   |
| 16 | Week 16 | Continue Week 15  |
| 17 | Week 17 | Infection Control   |
| 18 | Week 18 | Continue Week 17  |
| 19 | Week 19 | OSHA Regulations<br>Radiology 1<br>Radiology 2  |
| 20 | Week 20 | Continue Week 19  |
| 21 | Week 21 | Pharmacology and Anesthesiology<br>Dental Materials 1<br>Dental Materials 2   |
| 22 | Week 22 | Continue Week 21  |
| 23 | Week 23 | Dental Specialties 1: Endodontics/Periodontics<br>Dental Specialties 2: Pediatrics/Orthodontics<br>Dental Specialties 3: Prosthodontics/Oral Surgery<br>Medication Calculations, Storage, and Use |
| 24 | Week 24 | Continue Week 23  |
| 25 | Week 25 | Communicating in the Dental Office  |
| 26 | Week 26 | Continue Week 25  |
| 27 | Week 27 | Business Administration for the dental Assistant  |

| 28 | Week 28 | Continue Week 28             |
|----|---------|------------------------------|
| 29 | Week 29 | Practice Management Software |
| 30 | Week 30 | Continue Week 29             |
| 31 | Week 31 | Becoming a Professional      |
| 32 | Week 32 | Review                       |
| 33 | Week 33 | Review                       |
| 34 | Week 34 | Review                       |